

REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
3	11/11/13	Open	Action	10/14/13

Subject: Approving the First Amendment to the Contract for Employee Assistance Program (EAP) Services with MHN

ISSUE

Approving the First Amendment to the Contract for Employee Assistance Program (EAP) Services with MHN, Inc.

RECOMMENDED ACTION

Adopt Resolution No. 13-11-_____, Approving the First Amendment to the Contract for Employee Assistance Program (EAP) Services with MHN, Inc.

FISCAL IMPACT

Budgeted:	Yes	This FY14:	\$27,000
Budget Source:	Local	Next FY15:	\$27,000
Funding Source:	Operating	Annualized:	\$NA
Cost Cntr/GL Acct(s) or	42	Total Amount:	\$54,000
Capital Project #:	630014		
Total Budget:	\$ 54,000		
Contract Summary	Original Price		
Original 3-Year Total:	\$153,000		
This Option Year 4:	\$54,000		
New Contract Total:	+\$207,000		

DISCUSSION

On December 13, 2010, the RT Board awarded a contract for Employee Assistance Program (EAP) Services to MHN, Inc. for an amount not to exceed \$153,000, for a 3-year term, with the option to renew for two additional 1-year terms (option years) to be exercised sequentially. The current contract was entered into on December 21, 2010, with an effective date of January 1, 2011, and will terminate on December 30, 2013. Staff requires Board approval to extend the term from January 1, 2014 through December 30, 2014.

RT first established an Employee Assistance Program (EAP) in 1984. The program provides confidential counseling and referral services to employees and dependents on matters that may affect job performance. Services include counseling for alcohol and drug abuse, gambling addiction, marital, family, medical, emotional, financial and legal problems. The EAP also provides guidance and training for supervisors and managers on handling difficult problems. MHN has performed well for RT and staff desires to proceed with a contract amendment to extend the contract term by exercising Option Year 4. MHN intends to retain RT's current on-site counselor,

Approved:

Presented:

Final 11/01/13

General Manager/CEO

Chief Administrative Officer

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November

11,

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Marilyn Stalians as RT's on-site counselor. Ms. Stalians is a licensed marriage and family therapist, and has established a good rapport with RT employees.

In 2010, MHN proposed a nominal increase in pricing for option year 4. Staff has determined that the option year pricing is fair and reasonable.

RT staff recommends that the RT Board approve the First Amendment to the Contract for Employee Assistance Program (EAP) Services with MHN, by which RT exercises its option to extend the Contract for year 4, commencing on January 1, 2014, and terminating on December 30, 2014, and the total consideration is increased by \$54,000, from \$153,000 to \$207,000.

RESOLUTION NO. 13-11-_____

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

November 11, 2013

APPROVING THE FIRST AMENDMENT TO THE CONTRACT FOR EMPLOYEE ASSISTANCE PROGRAM (EAP) SERVICES WITH MHN, INC.

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the First Amendment to the Contract for Employee Assistance Program Services between Sacramento Regional Transit District, therein referred to as "RT," and MHN, therein referred to as "Consultant," wherein RT exercises its option to extend the Contract for one additional year, commencing on January 1, 2014, and terminating December 30, 2014 and the total consideration is increased by \$54,000 from \$153,000 to \$207,000 is hereby approved.

THAT, the Chair and General Manager/CEO are hereby authorized and directed to execute the First Amendment.

PATRICK HUME, Chair

A T T E S T:

MICHAEL R. WILEY, Secretary

By: _____
Cindy Brooks, Assistant Secretary